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The Chair and Members of
Chesterfield and District Joint
Crematorium Committee

7th December, 2021

Dear Councillor,

AGENDA SUPPLEMENT

Please see attached the documents for the agenda item(s) listed below for the meeting of the CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE to be held on MONDAY, 13 DECEMBER 2021, the agenda for which has already been published.

5. Bereavement Services Manager's Report (Pages 3 - 8)

Yours sincerely,

A handwritten signature in black ink, appearing to be "Amanda Clayton".

Head of Regulatory Law and Monitoring Officer

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For Publication

Bereavement Services Manager's Report

Meeting: Chesterfield and District Joint Crematorium Committee

Date: 13th December 2021

Report by: Bereavement Services Manager

For publication

1.0 Purpose of Report

1.1 To keep Members informed of matters relating to the Operation of the Crematorium.

2.0 Cremation Figures

2.1 This part of the report details the cremation totals, comparisons to previous years and which constituent area funerals are being received from for the 2021/22 Financial Year to date.

	CBC	WEST	NEDDC	BDC	AV	OUTSIDE
APR-NOV 19/20	703	77	385	205	3	92
APR-NOV 20/21	708	90	488	177	18	140
APR-NOV 21/22	631	112	444	197	4	102

	CJCC Cremations	Derbyshire Registered Deaths	England and Wales Registered Deaths
APR - OCT 2020	1417	5306	349445
APR - OCT 2021	1298	4820	300594
+/-	-119 - 8%	- 486 - 10%	-48851 -14%

In summary, the death rates in England and Wales are considerably lower in 2021 compared to the corresponding months last year, due to the first wave of the Coronavirus Pandemic.

3.0 **Service and Maintenance of Crematory Equipment**

3.1 An essential service of crematory equipment will commence from the 11th December 2021 for two weeks. The majority of disruptive works have been planned for the weekends, to minimise limitations on services. The service should also ensure that the equipment is in sound working order over the Winter Months.

4.0 **Christmas and New Year 2021/22**

The Crematorium will be closed on 25th, 26th, 27th and 28th December 2021 and 1st, 2nd and 3rd January 2022.

The crematorium will be open on the 24th December 2021, a discretionary day. Staff working on the day will be credited with a days leave to take another time.

5.0 Management Plan and Works

Members will recall that a number of projects and improvements were delayed from the last Financial Year to allow a focus on responding to the challenges of the Pandemic.

Please note the following update on those projects.

Woodland Walk – Repairs to Pond Wall and additional memorial area for Pond Markers to commence before end of March 2022.



Rose Beds – scheduled improvements before end of March 2022 to continually improve the soil condition and shaping of the rose beds.



Chapel Air Conditioning – an initial survey and quotation was received within the budget of £17,000. The original specification is being reworked to ensure that it is Covid safe.



Vestry Refurbishment – this work has now been completed.

Path Repairs to the strewing heaths was completed in October 2021.



Roof Repairs, guttering, soffits, and fascias – specification and works out to tender in October 2021 for completion in 2022.

Replacement Maintenance Vehicle – prices have been obtained, within the budget of £5,000 set aside for a replacement ride on brush cutter, to be purchased by end of Financial Year.

Crematory ventilation system, to reduce temperatures in the roof space has been designed and out to tender early in 2022.

6.0 Recommendations

6.1 That the report be noted.

7.0 Reason for Recommendation

7.1 To keep Members updated on the day-to-day operation of the Service.

Ross Fawbert
Bereavement Services Manager

